

A LETTER OF APPLICATION

Цілі: формувати навички письма; вдосконалювати навички усного мовлення, читання; розвивати культуру спілкування й мовленнєву реакцію учнів; виховувати зацікавленість у розширенні своїх знань.

Procedure

1. Warm-up

Do ex. 6, p. 48.

2. Listening

Listen to the text and do the task.

American teens usually start high school at the age of 14. A student taking high school is called a freshman. In the second year he or she becomes a sophomore. Eleventh-grade students are called juniors, and twelfth-grade students are seniors.

High school students usually take exams in the subjects they are studying at the end of each semester. Their marks (grades) are based partly on these examinations and partly on other tests, homework and work in class. They can get a grade of A, B, C, D, or F (fail).

Students who have passed enough courses graduate from high school at the end of the twelfth grade, and get a high school diploma. Anybody who wants to go to university must have a high-school diploma and take a test called the SAT based on multiple-choice questions. Some universities ask students to take tests in several subjects as well.

AMERICAN HIGH SCHOOL TRADITIONS

American high schools have all sorts of traditions. There are lots of sports and musical events, plays and dances, but the biggest events are Homecoming and the Prom.

Homecoming

At the beginning of the school year students (and former students as well) celebrate Homecoming. There is usually a parade of floats, a football game with a rival school (with cheerleaders dancing and shouting to support their teams) and a big dance, too. Students vote for a Homecoming King and Queen who are usually chosen because they are popular or attractive. Often, the King and Queen are the best football player and a cheerleader.

Prom

At the end of the last year of high school there is a special huge party called a Prom. It's the last party before university and it takes place after you've passed all your exams.

During the year, an elected committee meets up to discuss the theme, the place, the music and the DJs.

There is also all the excitement of who you'll go to the prom with. It may be your boyfriend or girlfriend or just a close friend. After choosing a date, the real fun begins. Girls plan what they are going to wear months before and can spend hundreds of dollars on their dresses and shoes. Guys usually buy or rent a tuxedo. On prom day girls usually get up very early and get their hair and nails done. Many girls get together at someone's house and spend most of the day preparing together — dressing, doing makeup, etc. Guys, on the other hand, hang together for a while, then get ready at the last moment. Some students, especially crushes, go out to dinner before the prom and arrive at the party fashionably late.

Lots of people also take pictures on this special day. After all, it's the end of school life and the beginning of adulthood.

► True or false

- 1) High school students pass only different tests to get a diploma.
- 2) Only freshmen take part in celebrating Homecoming.
- 3) Any student can become Homecoming King or Queen.

- 4) Each year of high school finishes with a Prom.
- 5) A Prom is a well-organized party.
- 6) Preparations for the Prom take long time beforehand.
- 7) The Prom is a very important event in students' life.

3. Reading

Do ex. 1, p. 49.

4. Speaking

Do ex. 2, p. 49.

5. Reading

Do ex. 3, p. 50.

6. Writing

Apply for the job advertised using the phrases from the letter in ex. 3, p. 50.

Local chemist seeks Saturday assistant. The successful applicant will be bright and quick to learn, possibly with an interest in working full-time in the chemist's. An ability to deal with the public is more important than knowledge.

No experience necessary. Good rates of pay.

Apply in writing to Carol Collins, Middlestone, 35, Stratford Road

Fill in the chart with the notes you are going to include in each paragraph.

Dear	
Paragraph 1	
Paragraph 2	
Paragraph 3	
Paragraph 4	
Yours _	
First name + surname	

7. Summary

- 1) What style should you use to write an application letter?
- 2) What information should you mention?

8. Homework

Ex. 4, p. 51.